**AGENDA**

**Assessment Committee Meeting**

**Tuesday, June 18, 2019 12:00pm**

**211 Carmichael Hall**

1. Approval of the May minutes
2. Portfolio Updates
	1. Template Completion
		1. Alternatives to Comprehensive Exams (portfolio)
	2. Preparation for Fall
3. Annual Reporting
	1. Areas of Improvement
	2. New Annual Reporting Dates and COE Internal Process
4. New Business
	1. Fall 2019 Timeline (graphic)
	2. Key Assessment Requirements
5. Additional Announcement
	1. SPA
		1. If a program is pursuing SPA, then there needs to be a letter from the Department Head that states the specific program and its intention to pursue SPA
	2. Data Report Request Reminder
		1. **DEADLINE: June 28**