**Assessment Committee Meeting Minutes**

**211 Carmichael Hall**

**October 11, 2016**

**Present:** Joy Burnham, Cory Callahan, Lee Freeman, Judy Giesen, Shari Gilbert, James Hardin, Patti Harrison, Cheng Hua, Claire Major, Lisa Matherson, Robin McWilliam, Craig Shwery, Karen Spector, Cynthia Sunal, Stephen Tomlinson, Philip Westbrook, Kathy Wetzel, Jonathan Wingo, Anne Witt

***Discussion of Institutional Effectiveness Process (Hardin)***

Since unit-wide SLOs have been established, Institutional Effectiveness templates will be released soon in LiveText. We have included all of the key assessments. Your program can add program measures. The annual IE Reports must be completed by February 1st. Instead of immediately publishing your reports, save the reports. The assessment staff will review and provide feedback.

***Review of Master Alignment Chart (Wilson)***

Dr. Wilson distributed the UA Master Alignment Chart handout for undergraduate and alternate MA programs. The far left column states the SLOs. These are aligned to check points, unit competencies, and key assessments. Over the next year, programs will designate course alignments. Committee members were asked to discuss SLOs and measures with their department faculty.

***Data Report Update (Wetzel)***

Dr. Wetzel has not received the CIEP documents yet for standards applicable to traditional Class A programs. We will wait until the process is completed by the state department. It is Dr. Wetzel’s understanding that the standards will be in the same format as the others, and will align with our master document.

After a voice vote, the alignment draft assessment was approved. Dr. Wilson will remove the draft on the Master Aligned document.

***Other (Wilson****)*

Moving forward, we will use common rubrics for key assessments. Dr. Wilson discussed revising the COE Dispositions Rubric. The Assessment Committee observed and shared possible revisions for the rubric. The committee needs to look at what we would like to encompass.

Dr. Westbrook stated that the verbiage could be unique to each program by degree level.

Feedback on dispositions from faculty program will be reported at the November meeting.

Ms. Shari Gilbert will be working with each program to align edTPA content into each program’s curriculum.

Homework: Dispositions and Rubric Revision