**Assessment Committee Meeting Minutes**

**May 14, 2019**

**109 Carmichael**

**In Attendance:**

Matthew Curtner-Smith, Michelle Estes, Shari Gilbert, Jennifer Jolly, James Hardin, Cheng Hua, Stacy Hughey-Surman, Frankie Laanan, Lisa Matherson, John Myrick, Mark Richardson, Karen Spector, Holly Swain, Stephen Tomlinson, Philip Westbrook, Kathy Wetzel, Liza Wilson, Anne Witt, Steven Yates

**Approval of Minutes**

The committee reviewed the March minutes. Stephen Tomlinson made a motion to approve, which was seconded by John Myrick. The March minutes were unanimously approved.

**Report on Reliability Testing**

Liza Wilson informed the committee that the portfolio rubric process was progressing. The portfolio rubric will be used Fall 2019. There will be a small group in EDU 200 using this in June/July.

**Portfolio Templates Demo and Discussion**

The college will be transitioning to VIA as our new assessment tool. Holly Swain presented the portfolio that Elementary Education has developed. Karen Spector discussed the portfolio for Secondary Education.

James Hardin answered questions regarding VIA and mentioned some items about the new portfolios. The UA College of Ed Portfolio Artifact Reference Table needs to be the guideline and the starting point is with James. Every program needs to have their separate portfolio template. VIA can be tailored to each program. Students can also make their portfolio public – but all assessments will remain private. Implementation of VIA will begin in August 2019.

**Deadline for Portfolio Templates**

June 1, 2019 – Deadline for programs to contact James Hardin to create portfolio templates.

**Annual Reporting**

Liza Wilson congratulated three programs for the recent honor roll report from the Institutional Effectiveness. Across the University, 3 of the 18 programs were from the College of Education: Educational Psychology Ph.D., Nurse Education Ed.D. and ALTMA Secondary Education.

Annual Report Chart Presentation – The overall score increased in demonstrating what the college does and how they assess the students.

James Hardin provided Feb. 2019 Department Comparison reports based on rubric points.

**Announcements**

Lisa Matherson discussed data sources and asked that each program submit data requests by June 28. The data will be provided to the programs in August for the 2018-2019 year.

Shari Gilbert updated the Committee on the fall and spring edTPA results. We had an overall 100% pass rate in the fall. We currently have a 99% pass rate for the spring. We are waiting on results for two students who submitted late.

Meeting adjourned at 12:56pm.