**Assessment Committee Minutes**

September 13, 2016

Attendees: Judy Giesen, Joy Burnham, Steven Yates, Cory Callahan, K. Andrew R. Richards, Patti Harrison, Jonathan Wingo, Karen Spector, Marvin Latimer, Liza Wilson, Lisa Matherson, James Hardin, Claire Major, Philip Westbrook, Bevin Besnoy, Stephen Tomlinson, Shari Gilbert, Craig S. Shwery, Lee Freeman, Anne Witt, Robin McWilliam, and Cynthia Sunal

*(Student Learning Outcomes)*

Dr. Liza Wilson and Dr. Lisa Matherson discussed the collegewide Student Learning Outcomes (SLOs). Members edited the SLOs, from previous department meetings and the Leadership Council. Dr. James Hardin provided an Assessment feedback Rubric for SLO, for the Assessment Committee members to consider during editing.

Dr. Stephen Tomlinson made a motion to approve the edited SLOs. Dr. Kevin Richards seconded. All voted, it was accepted unanimously.

(*Annual Reports)*

Dr. James Hardin demonstrated the IE template in the AIS system of LiveText. Dr. Cynthia Sunal asked questions about mission statements; Dr. Wilson will receive clarifications. Dr. Stephen Tomlinson asked about additional measures such as comprehensive exams which Dr. Hardin stated can be used.

Dr. Judy Giesen provided an update about the program survey data she has compiled for the annual report for each department/program. She discussed the surveys that will be in the report.

Dr. James Hardin has completed most 2015-2016 data reports in LiveText except for Dispositions.

*(Graduate Module Update)*

Dr. Lisa Matherson provided an update on the Graduate Orientation Module. Dr. James Hardin reminded faculty to begin assessment submission. Registration holds will be placed on students who have not completed their submissions.

*(CIEP Content Standards)*

Dr. Kathy Wetzel distributed Alabama’s content standards.

*(Other)*

Dr. Liza Wilson asked Ms. Shari Gilbert to discuss Phase II of the edTPA Pilot. 41 out of 47 students completed the commitment for the national scoring.

No other business. Meeting adjourned at 12:53 p.m.