Assessment Committee Minutes

June 9, 2020

Present: Tammy Brown, Joy Burnham, Yvette Bynum, Matthew Curtner-Smith, Judy Giesen, Carl Hancock, James Hardin, Stacy Hughey-Surman, Frankie Laanan, Lisa Matherson, Leah McCool, June Preast, Mark Richardson, Cynthia Sunal, Holly Swain, Nicole Swoszowski, Stephen Tomlinson, Kathy Wetzel, Liza Wilson, Anne Witt, Akeisha Young

Approval of May minutes

Cynthia Sunal made a motion to approve the May Assessment Committee minutes, which was seconded by Stacy Hughey-Surman. The May minutes were approved unanimously.

Discussion of TaskStream as the annual reporting tool

James Hardin previously sent materials about potentially moving towards using the TaskStream tool and discontinue using LiveText AIS for annual reporting. He noted that Via will be used for portfolios and assessments and this will not start the reporting process over, it will only change the tool used for annual reporting. Chris Coleman from the Office of Institutional Effectiveness will conduct training sessions in the Fall to make the transition go smoothly. Stephen Tomlinson made a motion to accept switching from LiveText to TaskStream, which was seconded by Joy Burnham. The change was approved unanimously.

Discussion of Annual Report reviews

Student Learning Outcomes (SLOs) are used to address how students are progressing in the process. Liza Wilson encourages programs to use program outcomes as well. James Hardin shared the initial results from last month's initial effectiveness. Unit-wide assessment data annual report feedback folders are in UABox with PDF files specific to each department. James also reviewed the four-year assessment feedback ratings and unit comparison annual report feedback for 2018-2019. The A-team will be happy to visit each departmental retreat in the fall to put action plans into process. The Office of Institutional Effectiveness uses this rubric to evaluate the whole University.

CIEP process

There is still confusion with the CIEP process. The State Department adopted this new review process for continuous improvement. There are five standards which require three years of data for each content field.   Kathy Wetzel will send links for training seminars for those who have not participated in earlier training opportunities. The content standards are program specific and programs leading to two areas of certification (i.e. elementary and early) will be required to submit CIEP documents and data for each

program. Note that CIEP and annual reporting can be combined into one continuous improvement process. We have just completed the first year of the three years of required data.

Curriculum Mapping update

Lisa Matherson reminded the committee that the deadline for submitting t-charts has passed and to please submit yours if not done so already. She noted that 5-6 programs have not submitted their curriculum mapping and to please send in by Monday, June 15th.

Observation tool update

Tammy Brown recapped on the observation tools mentioned at the last meeting. She mentioned that the CPAST observation tool best fits our college's needs more than the other two. She reminded the Committee that this is for unit-wide continuous improvement data, and not content specific.

New business/Announcements

The next meeting will take place on July 14th via Zoom. The Zoom link is https://uasystem.zoom.us/j/97045126615.

Meeting adjourned at 1:00pm