

Assessment Committee Minutes October 13, 2020

Present: Lucy Barnard-Brak, Bill Bergeron, Tammy Brown, Joy Burnham, Yvette Bynum, Matthew Curtner-Smith, Carl Hancock, James Hardin, Cheng Hua, Stacy Hughey-Surman, Judy Giesen, Junfei Lu, Lisa Matherson, Leah McCool, Margaret Rice, Karen Spector, Holly Swain, Nicole Swoszowski, Liza Wilson, Anne Witt, Steve Yates, Akeisha Young

1. Welcome New Members

Liza Wilson welcomed new members Bill Bergeron, Margaret Rice, and Libba Woodruff to the Assessment Committee.

2. Approval of the September Minutes

Nicole Swoszowski made a motion to accept the September minutes. This was seconded by Yvette Bynum. The September Assessment Committee minutes were approved unanimously.

3. Annual Report Update

James Hardin reminded all authors about the ongoing annual reporting process. He noted that the deadline for all programs to submit the first six sections of the reporting template is October 31st. Dr. Hardin mentioned specific emphases for this year's reports, which will be discussed at the October workshop. The next author workshop will be virtual on October 21st at 10am and 3pm.

4. Curriculum Mapping Updates

Lisa Matherson continues to work with OIRA to get the mapped curriculum standards ready to be included in the spring 2021 syllabi. She screen-shared a list of all received ISTE activities documents and asked all programs that were not on this list to submit the documents for each degree level (Initial, MA, EdS) as soon as possible.

5. Assessment Goals for 2020-21

a. Celebrate Successes

Liza Wilson asked the committee members to think of ways to share and recognize continuous improvement in the College of Education.

b. Focus on Diversity

The committee will discuss diversity efforts more at the next meeting. We have a strong DEI college group and a SLO dedicated to diversity. The members were asked to discuss ways the Assessment Committee can focus on diversity with their colleagues and share at the next meeting.

6. Roles of Assessment Committee Members

The roles of Assessment Committee members are listed in the September minutes. Members were reminded to provide reports at department/program meetings.

7. Collection of Department/Programs Minutes

As part of our CAEP efforts, departments and programs will submit their minutes for reporting documentation. Lisa Matherson suggested a system of folders within Box for departments to submit their minutes. In order to create the Box folder, the committee members were asked to complete the survey at <https://forms.gle/2uZC2zDAVbGvjSRh8> and she would create the folders and provide access to the department.

7. Assessment Handbook Review

Joy Burnham made a motion to accept the Assessment Handbook. This was seconded by Carl Hancock. The handbook was accepted unanimously.

8. Advanced Clinical Rubric Review

Liza Wilson noted that CAEP changed the percentage of assessments that need to be valid and reliable. As a result, the current Advanced Clinical Rubric needs to be reviewed and updated the committee went into breakout rooms to review the advanced clinical rubric and suggest edits. After the breakout rooms, each group discussed their suggested edits. These edits will be combined onto a draft form and sent to the Committee to review and vote on at a later date.

9. New Business

- Tammy Brown mentioned that she is waiting for permission to use the assessment tool CPAST with a few placements this semester. She mentioned that feedback on the CPAST as well as the eleot tool would help with making a decision for a new intern observation tool.
- Matthew Curtner-Smith asked for updates on changing the names of Graves Hall and Moore Hall. Karen Spector noted that the Board of Trustees asked for more information, which was provided to them. She noted that the Board of Trustees are meeting again next week and hope it will be reviewed at that time. After discussion, it was determined that the College's DEI would be the best forum to address this concern.

Meeting adjourned at 1:19pm.