

Assessment Committee Minutes

March 9, 2021

Present: Lucy Barnard-Brak, Bill Bergeron, Tammy Brown, Joy Burnham, Yvette Bynum, Judy Giesen, Carl Hancock, James Hardin, Cheng Hua, Stacy Hughey-Surman, Lisa Matherson, Leah McCool, June Preast, Margaret Rice, Holly Swain, Kathy Wetzel, Liza Wilson, Diana Winchester, Anne Witt, Libba Woodruff, Steve Yates, Akeisha Young

Guest: Ginny Prosch

1. Welcome and approval of the February minutes

Anne Witt made a motion to approve the February Assessment Committee minutes. This was seconded by Stacy Hughey-Surman. The February minutes were approved unanimously.

2. Assessment Committee Goals - Spotlights

- **Dr. Holly Swain, Ms. Ginny Prosch**

Holly Swain and Ginny Prosch shared how they organize the elementary students submitting portfolios and notifying the faculty for assessment in a timely manner. Holly noted that students' submissions are tied to coursework so that they receive a grade which motivates students to submit on time. She added that they cannot move on to the next checkpoint without being assessed at the developing level at checkpoints 1 and 2, and target level at checkpoint 3. Ginny Prosch's task is to monitor Via and notify faculty when they have assessments.

- **Dr. June Preast**

June Preast talked about the National Association of School Psychologists accreditation process and some things that made their NASP report successful. She noted to that it would be wise to give ample time to go over the process and to work backwards to stay in the appropriate timelines. Teamwork was very helpful in utilizing their assessments.

- **Mrs. Diana Winchester**

Diana Winchester gave updates on edTPA. She noted that through data analysis, the Stanford Center on Assessment, Learning and Equity (SCALE) identified The University of Alabama as having high performing edTPA students and no noticeable gaps between diverse student groups. Because of this we have been asked to write a case study that will be part of a series on equity in the edTPA process.

Diana informed the committee that students will be submitting to edTPA today, with some who submitted early.

3. Portfolio Updates

Lisa Matherson noted that there are still some students who haven't submitted their portfolios from Fall 2020. Holds have been placed on those students' accounts. Liza Wilson will share a list of these students with program coordinators and department heads. Another list will be shared indicating the faculty who have not assessed submitted portfolios.

James Hardin updated that they are getting ready for Spring portfolio assessments. He has launched all checkpoints for initial certification programs in Via. He is asking Via reps to align the assessors to the students so that the assigned faculty member will automatically see the student's submission. He has launched checkpoint 2 as well and is aligning those faculty. Please send James a list of students finishing their program at a Master's or EdS level this semester so they can be added to checkpoint 3.

4. CIEP Updates

Kathy Wetzel shared the latest revision to the administrative code from CAEP; the biggest changes being emphasis on family and aligning the state standards with the SPA standards. She noted that the CIEP document is on the same timeline as the CAEP report, with 2019-2020 being the first year of data to be reported. CIEP requires three years of data collection; however, we will only have two full years completed when the reports are submitted next spring. Those who are working on the CIEP document are encouraged to attend the next State Department workshop, which will be held on March 18th.

5. Assessment Data Requests

Lisa Matherson shared the data request form that will be sent to the Committee after the meeting. She asked that programs fill out and return the form before April 13th. In reviewing the form details with the Committee, she noted that a candidate is someone in an initial certification program and a completer is someone who has graduated and is employed in the field from which they graduated.

6. Other Assessment Updates

Clinical Assessment

Tammy Brown informed the group that the Ohio State CPAST team has given us access to their Box, which Tammy is going through to move forward with using the CPAST, which is meant to be used by supervisors at the end of observations.

CAEP Reviews

Liza Wilson shared that the CAEP Annual Report is due in April. This is from the academic year 2019-2020. CAEP is updating their standards. They want to make the cross-cutting diversity theme even stronger; one area is do candidates and communities understand the importance of diversity and students learning to deal with families. She noted that on the teacher exit survey one of the lowest scores was candidates' comfort in dealing with families. She asked that the committee work with their programs to indicate how they are addressing the importance of candidates working with families and communities. This will be shared at the next meeting. A matrix will be sent to committee members.

7. New Business

Lisa Matherson noted that we now have to include our advanced completers in our case studies for the CAEP process. She noted that a completer is someone who is working in the field which they received their advanced degree. The committee discussed the best ways in identifying advanced participants for the case studies.

8. Next Steps

Reminder for committee members to talk with their programs about how they are addressing families and communities in their courses. Be prepared to present ideas at the April meeting.

Meeting adjourned at 12:58pm.