

## Assessment Committee Minutes

October 12, 2021

Present: Joy Burnham, Michelle Estes, James Hardin, Stacy Hughey-Surman, Lisa Matherson, Mirai Nagasawa, June Preast, Liza Wilson, Anne Witt, Libba Woodruff, Akeisha Young

### 1. Approval of September minutes

Due to majority not being present, an email will be sent out for approval of the September minutes.

### 2. Assessment Committee Mission/Goal(s)

Akeisha Young opened the meeting with a discussion on the mission/goals of the committee. Anne Witt suggested rewording the first goal that facilitates accreditation purposes to *structure and manage accreditation*. Stacey Hughey-Surman recommended a statement that speaks of creation of rubrics, etc. Akeisha recommended a goal that involves sharing college data. Joy Burnham questioned if the committee was liaisons for more than stakeholders, so this point could be adjusted. James Hardin suggested being more specific with continuous improvement. Akeisha asked the committee to think about a narrative mission statement for the next meeting so the Committee could discuss in more detail.

Four goals were discussed. Joy Burnham suggested boosting CAEP due in May. Liza Wilson mentioned the importance of certification and non-certification programs. Akeisha would like to put more data out to improve faculty and student success and monitor the survey results more closely.

### 3. UA Annual Reports

Akeisha Young reminded everyone of the next author's workshop on Friday, October 15 at 11am. The workshop would be for sections 7-9, which are due November 15. A new step has been added that OIE will review the report and some programs may need to revise and resubmit.

### 4. Portfolio Updates

Akeisha Young discussed the use of the N/A option. The use of N/A should not be an option and plans are to have it removed as an option soon. The AEP purpose of this is that all students should be assessed in a manner that shows them meeting the standards. This needs to be completed to avoid stipulations during the CAEP reporting process. James Hardin mentioned all checkpoint activities have been created and that students may begin submitting their portfolios as required by programs.

### 5. College-Wide Assessment Trends

Those in attendance broke out into four groups where each group reviewed and discussed the data from the graduate student surveys. Some items brought up for discussion were: the downward trend on not confident to develop content was from fall 2020 when so much was online due to covid; the dropping rate in faculty advising; faculty engagement issues seem to be a reoccurrence; the recommendation of program to others declined in score as well. Other items

discussed were that the survey is very teacher centric. The survey may need to have specific area (program) questions.

Akeisha would like to address this at a program level and give ideas to other departments to help with engagement. Anne Witt suggested that providing survey data is very valuable and including comments may help understand the reasoning as well.

#### **6. edTPA & CIEP Updates**

Liza Wilson reminded everyone of the CIEP update due in December. edTPA submissions are due October 20.

#### **7. CAEP Update**

More information to come at the next scheduled assessment committee meeting.

#### **8. New Business/Announcements**

Liza Wilson asked the committee to send recommendations to highlight faculty and staff and the committee could ask them to come speak to the group.

Meeting adjourned at 1:02 p.m.