

Assessment Committee Minutes

February 8, 2022

Present: Lucy Barnard-Brak, Bill Bergeron, Tammy Brown, Joy Burnham, James Hardin, Stacy Hughey-Surman, Junfei Lu, Leah McCool, Mirai Nagasawa, June Preast, Emily Sims, Karen Spector, Liza Wilson, Diana Winchester, Anne Witt, Stephen Yates, Akeisha Young

1. Approval of the Minutes

The Committee reviewed the January minutes. Lucy Barnard-Brak made a motion to approve, and June Preast seconded the motion. The January minutes were approved unanimously.

2. General Updates

The Assessment Team is currently writing the CAEP Self-Study report that will be submitted to CAEP prior to the on-site visit next Spring. The Assessment Team is also writing the CAEP Annual Report. The College is in the beginning stages of a new academic program review process for the Kinesiology and ESPRMC departments. There are many programs writing their SPA and CIEP accreditation reports which are due in the Spring.

3. Assessment Committee Mission/Goal(s)

Lisa Matherson engaged the Committee in an activity that had members collaborating on and sharing a few of the great assessment and continuous improvement accomplishments that have happened within programs and departments.

4. CAEP Self-Study

CAEP Standard 5 Activity

Liza Wilson thanked the Committee members who are hard at work with portions of the CAEP Self-Study. The Committee took a few minutes to think about and share examples of changes in courses, clinical experiences, or other candidate experiences that represent the effectiveness of continuous improvement efforts.

Advanced Certification Portfolio Rubrics

Liza Wilson referred to the portfolio rubric found on page 88 of the Assessment Guide, noting that as CAEP requirements have evolved the first column needed to be updated. She provided the Committee with a proposed draft rubric, which the Committee reviewed for feedback. June Preast made a motion to approve the new rubric, which was seconded by Joy Burnham. The Committee approved the new rubric unanimously.

Technology & DEI

Akeisha Young reminded the Committee that the technology activities for the CAEP report are due on February 11th and the DEI activities are due March 4th. She addressed some of the questions that she has received concerning the activities. Programs that need work samples from service courses will need to let Akeisha or Lisa Matherson know so they can give those faculty members enough time to collect that data. If a program allows an option on which course to take, or includes a class that is not required for every

student to take, that course cannot be used for work samples. If a program determines that they cannot provide work samples from the course(s) that are mapped, then they will need to identify the new course from where the work samples are being taken from and notify Lisa Matherson of this new change in their mapping. If a program is wanting to use an edTPA work sample, please let Akeisha know the student name(s) so she can pull the examples.

5. edTPA & CIEP Updates

Diana Winchester informed the Committee that 123 students will be submitting on March 9th, 12 being Alt Masters students and 111 being undergraduate students. The students will receive their scores back on March 21st at 7pm. Retake for minor issues will be April 7th and retake for students needing more than a week will be April 21st. Diana reminded the Committee that programs that are doing a mini/mock edTPA will need to use the local edTPA scoring rubrics (3-point scale) instead of using the 5-point scale rubric. She explained the new organization for EDU 400 & EDU 500.

6. Continuous Improvement

Data Request Process

Preparation is being made to request data for the next submission for annual reports to allow time to collect that data and give feedback to programs before their fall retreats. Akeisha explained the new data request process. The form will now be a DocuSign form, and everything will be housed electronically. A link to the form will be emailed and can be found on the Continuous Improvement website.

UA Annual Report-Certificate Programs

Akeisha asked that programs make sure authors have been selected for certificate programs annual report.

7. Portfolio Updates

Issues were discovered after the 4-week assessment due dates were implemented. The first being what happens when the assessment due dates extend beyond the last day of the faculty contract period. The second being what happens when students submit after the required deadlines. Liza Wilson proposed for checkpoints 1 & 2 that faculty portfolio assessments should occur no later than 4 weeks after the submission (deadline or student submission), or by the final day for grades to be submitted each semester, whichever comes first. After some discussion it was decided that Committee members will talk amongst their programs/departments for input and will reconvene at the March meeting.

8. New Business/Announcements

Spring meetings will continue to meet in 102 Autherine Lucy Hall.

Meeting adjourned at 1:02pm