

**Assessment Committee Minutes**  
**March 8, 2022**

Present: Lucy Barnard-Brak, Bill Bergeron, Joy Burnham, James Hardin, Melissa Life, Junfei Lu, Lisa Matherson, Leah McCool, Mirai Nagasawa, June Preast, Margaret Rice, Emily Sims, Jingping Sun via Zoom, Stacy Hughey-Surman, Holly Swain, Nicole Swoszowski, Liza Wilson, Diana Winchester, Libba Woodruff, Steve Yates, Akeisha Young

**1. Approval of the Minutes**

Lucy Barnard-Brak made a motion to approve the February Assessment Committee minutes. This was seconded by Joy Burnham. The February minutes were approved unanimously.

**2. Continuous Improvement/Assessment Spotlight**

- Educational Leadership (Dr. Jingping Sun)  
ELPTS asked for student feedback on strength and weaknesses in the EdS Educational Leadership program and Jingping Sun shared with the Committee the feedback they received. Based off of that feedback they made several continuous improvement changes to their program including allowing Ed.S. credit transfers, partnering with several school districts, changing delivery method to hybrid and creating a virtual weekend college, and created competitive tuition.

**3. Curriculum Mapping**

We will be revisiting the curriculum mapping in April/May to make sure we are getting the most accurate courses and alignment to the standards to submit to OIRA for the syllabi. Lisa Matherson will send current mapping to departments and programs to verify the accuracy of information and to adjust the syllabi as needed.

**4. Continuous Improvement/Assessment Spotlight**

- Special Education (Dr. Lucy Barnard-Brak)  
In 2019, SPEMA surveyed schools to find out their educational credentials. The results showed most teachers did not have their doctorate. SPEMA also sent a survey to find out how teachers would prefer to receive their doctorate. 70% preferred an online doctorate training program and 30% preferred a hybrid option. With this information SPEMA moved their Ed.D. program to online only and since have seen an increase in their applicant and enrollment numbers.

**5. CAEP Self-Study**

Liza Wilson had the Committee break into small groups to work on an activity for CAEP Standard 2 in the CAEP Self-Study Report, which each group shared.

**6. Portfolio Updates**

After discussing with their departments and programs, the Assessment Committee decided to give a 4 week assessment period for faculty for checkpoints 1 & 2 when students submit on time. If revisions are requested and the student submitted on time, faculty have 10 working days to assess the portfolio after the student resubmits. Joy Burnham made a motion to allow

faculty 10 working days to reassess those resubmissions. This was seconded by June Preast and approved unanimously by the Committee.

#### **7. Data Highlights & CAEP Annual Report Highlights**

Akeisha Young highlighted data improvements that are going on across the College. The four areas that we saw improvement in from the graduate exit survey were 1) quality of the faculty in degree program, 2) overall quality of degree program, 3) faculty advising, and 4) recommending program to others. The areas of improvement in the teacher exit survey are community & family engagement, diversity and technology. These will also be highlighted in our CAEP self-study report this year. Lisa Matherson added that the case study has concluded and she is writing, but she shared a few highlights. Highlights will be displayed on the assessment website.

#### **8. Continuous Improvement**

- There will be a new form for the process of requesting data, which will be emailed to the Committee on where to find the form and the date needed back by.
- Be on the lookout for a link to submit student portfolio due dates for the 2022-23 AY.
- James Hardin would like to set up a routine schedule with certification programs to visit students at each of the checkpoints to provide assistance and guidance with the portfolio process.
- Certificate programs need to provide authors for the UA Annual Report Process.

Meeting adjourned at 1:06 pm.