

Assessment Committee Minutes September 13, 2022

Present: Bill Bergeron, Tammy Brown, Joy Burnham, James Hardin, Stacy Hughey-Surman, Junfei Lu, Lisa Matherson, Leah McCool, June Preast, Margaret Rice, Emily Sims, Holly Swain, Nicole Swoszowski, Liza Wilson, Diana Winchester, Anne Witt, Libba Woodruff, Steven Yates, Akeisha Young

1. Approval of the Minutes

Tammy Brown made a motion to accept the July Assessment Committee minutes. This was seconded by Margaret Rice. The July minutes were approved unanimously.

2. CAEP Update

The CAEP report formative feedback meeting will take place on September 26th. During the meeting we will also get a better idea of what to expect at the CAEP visit.

3. College of Education Graduate Exit Survey

The Committee reviewed the Graduate Exit Survey and future realignment with the CAEP advanced standards. The assessment committee representatives will discuss this realignment with their programs and present feedback received at the October meeting. Once completed, the survey will be piloted at the end of the fall semester.

4. Portfolio Updates

- Summer Checkpoint 2: The Committee discussed different options for moving the submission due dates for advanced certification checkpoint 2. Committee members will discuss the options with their programs and will revisit at the October meeting.
 - Option 1: Move the summer checkpoint 2 due date to the first day of the fall term.
 - Option 2: There would not be a summer checkpoint 2 and all checkpoint 2 portfolios will be due at the same time during the fall semester.
 - Option 3: Other proposed options (no additional options were given during the meeting)
- Dean's Office Notifications: Once the Dean's Office has identified that a candidate has not submitted by the deadline, a notice is sent to that candidate. The Committee discussed also sending notification to the program coordinator and the assessor that a hold has been placed on the candidate's account.
- James Hardin reiterated the importance of having an assessor assigned to each candidate. He noted that last week was the deadline for checkpoint 1 yet some still do not have an assessor assigned.

5. edTPA Updates

Based on feedback received from placement teachers, students will not stay at their placements all day. Instead, edTPA will be a full day experience. The morning will be a lecture and the afternoon will be workshops. So far this change is receiving positive feedback.

6. New Business/Announcements

Meeting adjourned at 12:49pm.